



## **TRANSFER ADMISSION GUARANTEE PROCESS CARROLL COLLEGE & PARTNER CAMPUSES**

The Transfer Admission Guarantee is for students who plan to transfer to a baccalaureate institution upon completion of an Associate degree and the agreement is designed to be entered into during the first or second semester/quarter at the partner institution so that the student can benefit from academic advising from both their home institution and Carroll College.

Benefits of TAG include fast-track guarantee of admission and a minimum of \$8,000 in Carroll scholarships per year for up to three years. Phi Theta Kappa members earn an additional \$2,000 a year in scholarships.

### **Admissions Criteria for Transfer Admission Guarantee (TAG)**

- ❑ Earn an Associate of Arts or an Associate of Science degree or complete 60 lower division transferable semester credits or 90 quarter credits units with a minimum cumulative 2.50 GPA by the time of transfer.
- ❑ Be in good academic standing in the last term, with a minimum GPA of 2.0.

### **TAG Process**

#### ***Student***

- ❑ Initiates TAG agreement Form with Advising Office at the partner college
- ❑ Reviews and signs TAG agreement Form
- ❑ Submits TAG agreement form to the Transfer Coordinator at Carroll College
- ❑ Submits Carroll College application during appropriate filing period

#### ***Partner College Academic Advisor***

- ❑ Reviews TAG agreement form with student
- ❑ Evaluates progress towards completion of Associate Degree, confirms coursework needed to fulfill Associate Degree requirements
- ❑ Gathers transcripts (can be unofficial) and other documentation
- ❑ Forwards agreement with copies of all transcripts and other documentation to:

Carroll College Office of Admission  
Transfer Coordinator  
1601 North Benton Avenue Helena, MT 59625  
transfer@carroll.edu  
406-447-5406

#### ***Carroll College***

- ❑ Signs or returns form for corrections (if applicable)
- ❑ Returns appropriate copies to the partner college and the student
- ❑ Keeps agreement in the Admission Office pending receipt of application
- ❑ Advises the student during the Associate degree study to ensure as smooth a transfer process as possible
- ❑ Gives TAG students the highest priority in application processing

***Programs excluded under this agreement include: Nursing, Education***