



# Application for Student Employment

## Personal Information

Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_

Do you live on campus? Y / N

Student ID: \_\_\_\_\_

Campus Address: \_\_\_\_\_

Are you at least 18 years old? Y / N

Local Address: \_\_\_\_\_

Birthdate: \_\_\_ / \_\_\_ / \_\_\_\_\_

\_\_\_\_\_

Email: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

## Position Applying For

Job Title: \_\_\_\_\_

Department: \_\_\_\_\_

Referred by: \_\_\_\_\_

## Availability

Are you Work-Study Eligible? Y / N / Don't Know

Are you eligible to work in the US? Y / N

Available Start Date: \_\_\_ / \_\_\_ / \_\_\_\_\_

If not, give following Visa information:

End Date if Necessary: \_\_\_ / \_\_\_ / \_\_\_\_\_

Type: \_\_\_\_\_ Number: \_\_\_\_\_

Expiration Date: \_\_\_ / \_\_\_ / \_\_\_\_\_

Please **shade in** the times you are available to work below:

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
8:00							
9:00							
10:00							
11:00							
12:00							
1:00							
2:00							
3:00							
4:00							
Evenings							

Additional Comments: \_\_\_\_\_

\_\_\_\_\_

### Employment History

Employer: _____	Job Title: _____	
Current Employer? Y / N	Job Description and Responsibilities: _____	Start Date: _____ / _____
May we contact them? Y / N	_____	_____ / _____
Supervisor: _____	_____	End Date: _____
Phone: _____	_____	_____ / _____
Address: _____	_____	
_____	Reason for Leaving: _____	Rate of Pay: _____
_____	_____	\$ _____

Employer: _____	Job Title: _____	
May we contact them? Y / N	Job Description and Responsibilities: _____	Start Date: _____ / _____
	_____	_____ / _____
Supervisor: _____	_____	End Date: _____
Phone: _____	_____	_____ / _____
Address: _____	_____	
_____	Reason for Leaving: _____	Rate of Pay: _____
_____	_____	\$ _____

Employer: _____	Job Title: _____	
May we contact them? Y / N	Job Description and Responsibilities: _____	Start Date: _____ / _____
	_____	_____ / _____
Supervisor: _____	_____	End Date: _____
Phone: _____	_____	_____ / _____
Address: _____	_____	
_____	Reason for Leaving: _____	Rate of Pay: _____
_____	_____	\$ _____

Carroll College promotes equal employment opportunities and endeavors to provide a non-discriminatory workplace for employees regardless of race, color, national origin, age, physical or mental disability, marital status, gender identity, sexual orientation, creed, religion, or sex, except when the reasonable demands of the position require an age, physical or mental disability, marital status, gender identity, sexual orientation, creed, religion, or sex distinction. I certify that the information contained in this employment application is complete, correct and accurate to the best of my knowledge and I understand that any falsifications or omissions may result in denial of employment or dismissal. I authorize Carroll to act as my agent in securing information about me from any person or company without liability to such person or company or to Carroll. If accepted for employment, I hereby agree to abide by the policies of Carroll College.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_