

## CARROLL COLLEGE PAYMENT OPTIONS

**EARLY PAY** A no interest, ten-month installment plan is available to all full-time students.  
**TEN-MONTH PLAN** Installments begin July 1 and are due the first of each month through April. The monthly installment is calculated by dividing each semester balance into five installments. Late enrollment is only accepted through July 20<sup>th</sup>.

Information and an agreement for the Early Pay Ten-Month Plan will be included with the fall semester billing statement, which will be mailed in early June. A \$50 set up fee will be included in the first installment.

**SEMESTER FIVE-MONTH PLAN** Students choosing to pay their semester bill by installments can use the Semester Five-Month Plan. The semester balance is divided into five installments with estimated interest included in the installment amount. The first installment for fall semester is due August 10<sup>th</sup> with subsequent installments due the first of each month through December 2007. Spring semester the first installment is due January 14, 2008, with subsequent installments due the first of each month through May, 2008. A \$30 set up fee will be included in the first installment each semester.

Information on applying for the Semester Five-Month Plan may be obtained by calling the Business Office at 406-447-5428 or by e-mail to [mworthin@carroll.edu](mailto:mworthin@carroll.edu). The interest rate is twelve percent (12%) annual.

**SEMESTER PAYMENT** The semester balance can be paid with cash, check, or credit card (Visa, MasterCard, or Discover) in person, by mail, telephone or online (returning students only) at the Carroll Square at <https://thesquare.carroll.edu/ics>. Payment in full for fall semester is due August 10, 2007; spring semester is due January 4, 2008.

**REFUNDS** Students who receive loans, grants, or scholarships that are greater than the cost of tuition, fees, room and board will automatically receive a refund if the credit is greater than \$100. Credit Balances resulting from a PLUS loan will be refunded and mailed to the borrower of the PLUS loan unless otherwise designated.

Refund checks are available on the first day of class if the Business Office has received loan funds or scholarships and the signed semester billing statement by August 10, 2007 fall semester and January 7, 2008 spring semester.

Refunds not available the first day of class are processed weekly as funds are received. Checks are available for pick up on Fridays after 1 p.m.

By signing a request form in the Business Office, credit balances can be left on the student's account to be applied towards a subsequent semester.

**QUESTIONS?** If you have questions stop by or call the Business Office, 800-992-3648 or 406-447-5428, e-mail: [mworthin@carroll.edu](mailto:mworthin@carroll.edu). Office hours are 9 a.m. to 4 p.m., Monday through Friday, except holidays.