



## AUTHORIZATION TO RELEASE FINANCIAL INFORMATION

The purpose of this form is to implement the Family Educational Rights and Privacy Act (FERPA) of 1974 at Carroll College while continuing to assist students in getting their Financial Aid award. This form is to provide the student a means of authorizing a family member to provide personal identifiable information from the student's financial records. These confidential records include financial aid, scholarship and billing/account information, and will not be released without written consent from the student. By signing this form, the student authorizes Carroll College personnel to release confidential information to designated person(s).

Student Name: \_\_\_\_\_

Student ID Number: \_\_\_\_\_

I authorize the **Financial Aid Office** to discuss confidential account information for the purpose of understanding and meeting Carroll College related financial obligations with the person(s) listed on the form.

I understand that the person(s) listed on this form will have access via telephone, in person, or by U.S. and electronic mail information that may include the following:

- My financial aid and scholarship records, including processing and eligibility status as well as award types and amounts. This information will not include specific parental income or asset information.
- My student account and statements, including credits and debits posted to the account and any refund amounts I may have received.
- Any other unpaid bills that are owed to Carroll College.

This authorization form does not allow Carroll College to release specific academic information.

Name(s) of people to release information to: (Please print)

\_\_\_\_\_  
\_\_\_\_\_

Authorization Password \_\_\_\_\_

(Please limit the password to one printed word. The authorized person(s) will be expected to know this password. Information will not be released without it.)

This authorization will remain in effect until revoked in writing by the student.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_