

### **Common Terms and Course Numbers**

**Credit:** The unit of academic credit at Carroll College is the semester credit.

**Course Number:** Each course is identified by a prefix of letters, which refers to its department or discipline, and by three (3) numerals which indicate its level, and often its sequence, in the department's set of courses. Courses that apply toward a degree are numbered from 100-499. The courses numbered 100-299 are lower-division courses and are generally intended for freshmen and sophomore students. Course numbers 300-499 are upper-division courses, generally for junior and senior students.

**CORE:** Refers to the Carroll College Core Curriculum common to all degree programs at Carroll College.

**Common Course Numbers:** Each department uses its own prefix with a number common to all departments:

**425 Internships:** Credits are arranged

A number of departments offer internship programs most with a 425 course number although a few departments use a different course number. Internships are unpaid educational experiences open to junior and seniors.

**485 Independent Study:** Credits are arranged

Independent study is held under the direction of the faculty members of the appropriate department. It may include laboratory/library research, extensive reading, and reports. Offered annually to juniors and seniors having a grade point average of at least 3.0; requires the consent of department chairperson and the Vice President for Academic Affairs.

**487 Cooperative Education:** Credits are arranged

Juniors and seniors may participate in work-and-study arrangements. The specifics of each program are arranged with departments, academic advisors, workplace supervisors, and the Vice President for Academic Affairs.

**289/389/489 Special Topics:** Credits are arranged

Special topics include ad-hoc courses on various selected topics; not part of the regular program. These offerings will be announced in advance and will be offered at the discretion of each department.

**499 Honors Thesis:** Credits are arranged

In order to graduate with honors from the College, a student is required to complete the honors thesis.

### **CLASS CANCELLATION**

The College reserves the right to withdraw courses lacking sufficient enrollment.