

Carroll College Experiential Experience Approval Form – St. Peter's Hospital

To begin an Experiential Experience at St Peter's Hospital (internship, observation, shadow, monitor – excludes nursing students) please contact Heather Onstad-Clinical Nurse Educator – Ph: 406-447-2840, email: HOnstad@stpetes.org , Fax: 406-447 2609. Any Hospital Experiential Experience must have prior approval of Heather Onstad. Prior to an initial orientation at St. Peter's the following requirements need to be complete.

Experiential Experience Checklist – Student Requirements

_____ Request for Montana Criminal Background Check – Cost \$35.00

St. Peter's Hospital requires all students to complete a Montana Background Check. In addition you will need a background check for any county in which you have been a resident outside of Montana. **Each additional county will be \$12.00. To complete a background check please go to CertifiedBackground Check at www.CertifiedBackground.com.**

1. Click on "Students"
 2. In the Package Code box, enter package code: **CC63**
 3. Select a method of payment: Visa, MasterCard or money order.
- Once your order is submitted, you will receive a password via email to view the results of your background check. The results will be available in approximately 48-72 hours.

If you have already had a background check results must be from current year

_____ Copies of MMR Vaccinations

All students have these on file in the Wellness Center
To request a copy contact the Wellness Center Cost = 10 Cents

_____ Mantoux Tuberculin Skin Test Results (Must Be within the Current Year)

Copies can be obtained from the Wellness Center Cost = 10 Cents
If you have not had a TB Test - TB Tests Available at Wellness Center for \$10.00

_____ Date of Chicken Pox or date received Varicella Vaccine _____

Parents or Immunization cards should have this information

(If completing an Academic Internship this form is in addition to Internship Approval Form)

The following student at Carroll College in Helena, Montana is a degree-seeking student in good standing within the academic department. This student has been approved to participate in an Experiential Learning Experience with St. Peter's Hospital by his/her academic department under the affiliation agreement between Carroll College and St. Peter's Hospital. The affiliation agreement stipulates that St. Peter's will provide opportunities for Carroll College students to observe, shadow, and monitor hospital activities. This also includes formalized internship experiences. The student is in accordance and in fulfillment of their educational objectives.

Student Name (Please Print)

Academic Department

Position Desired (Shadow, Observation, Internship)

Professor/Academic Department Approval (Please Print)

Professor/Academic Department Approval (Signature)

Date