

North Kitsap School District #400

Special Education (ISP) Instructor @ Vinland Elementary School

POSITION ANNOUNCEMENT #2007-233

Date Posted: March 6, 2008

Closing Date: Open until filled.

Screening begins: after March 12, 2008

Anticipated Start: immediately

1.0 FTE non-continuing, leave replacement contract (for remainder of 2007/08 school year only).

Salary to be determined on 2007-08 NKEA Salary Schedule.

Must have Special Education endorsement. Teacher will work with general education and Paraeducator staff to support students in our Intensive Support Program.

Application materials required by closing date:

- 1. Letter of interest in open position**
- 2. Current resume**
- 3. North Kitsap School District application form
(including applicable inserts)**

If you have a recent application on file at North Kitsap School District Human Resources office, you do not need to submit an additional application form. Current employees must submit letter of interest; current resumes are strongly encouraged. If you are not selected for an interview, you will not be contacted; however, if you have questions about the status of your application and/or the open position for which you have applied, you are encouraged to contact the Human Resources.

Apply to: Human Resources
NORTH KITSAP SCHOOL DISTRICT
18360 Caldart Avenue NE,
Poulsbo, WA 98370
(360) 779-8711 FAX: (360) 394-2602

If you are an individual with a disability and require special assistance in the application process, please advise Human Resources at (360) 779-8711. In accordance with North Kitsap School District Staff Diversity Program, disabled and minority group applicants are encouraged to apply.

Under the Washington State law, the successful candidate will be required to have his/her fingerprints taken for use in a criminal record check. Employment is conditional upon the Washington State Patrol and FBI clearance.

The North Kitsap School District believes in fostering respect and recognition of diversity, human dignity, and individual rights. In this regard, the district complies with all federal and state rules and regulations and does not discriminate on the basis of race, creed, color, national origin, age, gender, sexual orientation, religion, marital status, or qualified individuals with disabilities. This holds true for all students who are interested in participating in educational programs and/or extracurricular school activities. Inquiries regarding compliance and/or grievance procedures may be directed to the school district's Title IX/RCW 28A.640 Compliance Officer Chris Willits (360-779-8710) cwillits@nkschools.org and/or ADA Coordinator Nancy Moffatt (360-779-8783) nmoffat@nkschools.org and/or 504 Coordinator Dixie Husser (360-394-2601) ahusser@nkschools.org - North Kitsap School District, 18360 Caldart Avenue NE, Poulsbo, WA 98370

NORTH KITSAP SCHOOL DISTRICT

JOB DESCRIPTION

Special Education ~ Functional Academics Instructor (ISP)

Purpose of the Job

The Functional Academics Instructor is responsible for elementary age students with more severe disabilities (cognitive, academic, social/behavioral). Focus of program is instruction of students in functional academic skills, social skills, behavior, communication, and support of physical needs. There are additional responsibilities for supervision of any paraeducators and peer tutors. Training and/or experience with autism a plus.

Essential Job Functions

1. Support and implement quality programming for students with significant needs.
2. Effectively utilize email, special education IEP computer system, internet
3. Assess needs of students
4. Develop legally defensible IEPs.
5. Utilize effective data collection and analysis techniques to guide changes in programs for individual students
6. Hold effective IEP meetings
7. Support students to participate as independently as possible in the least restrictive environment
1. Use best practices /research-based instruction in all areas.
2. Differentiate/modify curriculum and instruction, including assisting other teachers who have the students in their classes.
3. Collaborate with parents and district staff.
4. Prepare students for WASL or develop portfolios for WAAS.
5. Develop and maintain all legally required paperwork.
6. Effective management of the environment including supervision and scheduling para-educators.
7. Oversee management of physical needs of student with support from school nurse and occupational therapist.

Qualifications:

Education & Experience:

8. Hold valid Washington State Teaching Credential
9. Endorsement in special education
10. Experience in providing services for multiply disabled students preferable.

Knowledge Skills & Abilities:

11. Effective written and oral communication skills.
12. Work effectively with professional cohorts and parents.
13. Creative, caring with commitment to education for all students.

Licenses, Certificates & Special Requirements:

14. Prefer training in one or more programs such as LSCI, CPI, de-escalation, or other behavior management system; academic instruction; social skills instruction (such as Skill Streaming); communication (such as PECs, signing)
15. Prefer experience with assistive technology (devices, hardware, software)

Reporting Relationship:

By Building Principal or designee, with input from Director of Special Services or Assistant Director, Special Education.

Conditions of work:

Union Affiliation:

NKEA

Job

FLSA Status:

exempt

Job History:

Created:

Salary Range:

NKEA salary schedule

Immediate Supervisor

Date

Director of Human Resources

Date

This job description is not an employment agreement or contract. District management reserves the right to change this job description at any time without notice